

Community Social Care Team Leader – Caterham

Location: our client is currently resident in Essex but will be moving to the Surrey area as part of a graded discharge. During this period there will be a requirement to undertake paid travel between these sites as part of the transition / graded discharge period. Longer term the role will be based in the Caterham area of Surrey.

Pay: Up to £20.00 per hour depending on experience

Hours: 36 per week (24 hours on shift + 12 hours admin time)

Shifts: 12 hour shifts 8.00am to 8.00pm on weekdays, weekends and bank holidays

The role:

We are looking for a highly skilled team leader to join us in supporting our client to live in the community, maximising his rehabilitation potential and empowering him to improve his quality of life and achieve his desired goals. Our client has 24/7 support and the team leader is expected to take oversight of this, working collaboratively with the case manager, support workers and multi-disciplinary team (including neuropsychology, occupational therapy and neuropsychiatry). In return we can offer you a supportive work environment, full training and regular supervision.

About you:

We are looking for a dynamic individual who can bring the following to our team:

- Knowledge and experience of community healthcare
- A commitment to promoting ongoing rehabilitation and maximising independent living skills through access to social and leisure activities
- Understanding of the role of statutory and voluntary services in healthcare (e.g., mental health services)
- A positive approach to risk taking and risk management
- Management skills to lead a large staff team, engage them in relevant training and support their ongoing development
- Organisational skills to produce team rotas, care plans etc.
- Ability to oversee and monitor medication compliance and attendance at relevant medical appointments
- Knowledge of health and safety legislation and procedures
- Knowledge of equality and diversity practices
- Excellent communication and interpersonal skills
- Excellent literacy and record-keeping skills

Your experience:

We are looking for an individual to bring skills and experience in the following areas:

- Experience of working with people presenting with complex clinical presentations (for example, long term mental health problems, behavioural difficulties and/or acquired or traumatic brain injury)

- Experience of managing and supervising others
- Experience of assessing risk, working with and monitoring compliance with risk management plans
- Knowledge and understanding of safeguarding issues and ability to address these appropriately
- Able to assess and audit staff record keeping
- Excellent level of spoken and written English, and literacy skills to enable both writing and interpreting reports
- Experience of managing budgets and producing reports about these
- Computer literate
- Full driving licence and a willingness to travel for work

Immediate start available subject to notice periods and completion of all pre-employment checks, including applying for an enhanced level DBS certificate – paid for by the employer.

If you're interested and would like to know more about the role we'd love to speak to you. Please call 01580 752275 during office hours and ask for either Victor or Julia.

To apply: Send your CV and a covering letter to michele.kerr@head-first.org
quoting ref: WM/TL/09/22

A job description, person spec and privacy notice for job-seekers can be found on our website at www.head-first.org

Head First is not the employer but we recruit support teams on behalf of our clients.